

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **13 June 2017**

Report of: **Head of Environmental Health**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2017/18**

SUMMARY

At its meeting in March, the progress of the Work Programme for 2016/17 was considered by the Licensing and Regulatory Affairs Committee and a Work Programme for 2017/18 was agreed. Members are now invited to note the actions from the last meeting and to agree the Work Programme for 2017/18.

RECOMMENDATION

That the Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 21 March 2017, as shown in Appendix A to the report; and
- (b) agrees the Work Programme for 2017/18, attached as Appendix B to the report.

INTRODUCTION

1. At the Committee meeting on 21 March 2017, the Committee agreed a Work Programme for 2017/18 which was submitted to the Council for approval at its meeting on 27 April 2017.

MONITORING

2. Details of progress on actions arising from matters considered at the meeting on 21 March 2017 are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2017/18

3. The Work Programme for 2017/18 is attached as Appendix B. Members are asked to note and agree the inclusion of Licensing and Regulatory Affairs training which will be arranged to take place prior to the Committee meeting on 19 September 2017.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report

CONCLUSION

5. The Committee is invited to:-
 - (i). note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
 - (ii). agree the Licensing and Regulatory Affairs Committee Work Programme for 2017/18, as set out in Appendix B.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 13 June 2017

Progress on Actions from last meeting

Date of Meeting	21 March 2017
Subject	UPDATE ON FAREHAM AND GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP
Type of Item	Verbal presentation
Action by Committee	<p>The Committee received a presentation by the Head of Environmental Health which provided Members with an update on the Fareham and Gosport Environmental Health Partnership.</p> <p>The presentation outlined the Partnership milestones achieved since December 2010, the management and scope of the Partnership, staffing restructures that have taken place across the two offices, financial information, current performance and current issues, particularly the need to reconsider the future provision and cost effectiveness of the Pest Control Service.</p>
Outcome	RESOLVED that the Committee note the significant progress and considerable cost saving that has been achieved since the Partnership commenced.
Link Officer	Ian Rickman
Subject	UPDATE ON THE ALIGNMENT OF FEES AND CHARGES
Type of Item	Verbal presentation
Action by Committee	<p>The Committee received an update from the Head of Environmental Health on the alignment of Fees and Charges across the Boroughs of Fareham and Gosport.</p> <p>Members were advised that Fees and Charges are different between Fareham and Gosport. Recently, Portsmouth City Council has taken over the management of Gosport Borough Council, so little progress has been in this area, although it has been raised by the Partnership Member Panel. Portsmouth City Council has demonstrated a very positive attitude towards this partnership.</p>
Outcome	RESOLVED that the Head of Environmental Health be thanked for providing the verbal update
Link Officer	Ian Rickman

Subject	FINAL REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT WORK PROGRAMME 2017/18
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2016/17 and a proposed draft Work Programme for 2017/18.</p> <p>Members were invited to put forward suggestions for the 2017/18 Work Programme. It was suggested that the Update on Taxis and Wheelchair Accessibility scheduled to take place at the June meeting should include an opportunity to view the content of the disability video that is shown as part of the application procedure for new Hackney Carriage/Private Vehicle Hire driving licenses.</p>
Outcome	<p>RESOLVED that the Committee:-</p> <ul style="list-style-type: none"> (a) note the Work Programme for the current year 2016/17; (b) agree the proposed Work Programme for 2017/18; and (c) submit the proposed Work Programme for 2017/18 to Council for endorsement.
Link Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2017/18**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
13 June 2017	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2017/18 Update on Taxis and Wheelchair Accessibility	
11 July 2017	Review of Work Programme 2017/18	
19 September 2017	Setting of Taxi Tariff Review of Work Programme 2017/18 Police Update – Jason Pearce Actual Revenue Expenditure 2016/17 Boundary Commission for England Review	Training
28 November 2017	Review of Work Programme 2017/18	
23 January 2018	Preliminary Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Spending Plans 2018/19 Fees and Charges 2018/19	
27 March 2018	Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19	